

OUR SAVIOUR'S EVANGELICAL LUTHERAN CHURCH  
COUNCIL MEETING

May 22, 2022

\*\*\*Reviewed only; to be approved at the next meeting.\*\*\*

MEMBERS PRESENT: Becky Chambers, Kristin Blaise, Cliff Dengerud, Chris Burris, Sarah Cumming, Erin Henriksen, John Minster, Carmen Nazario, Helen Siebert, Ken Pontious, Bob Tardiff, Pastor Martin Moore.

MEMBERS ABSENT: None

CALL TO ORDER: Bob – 11:36 am

OPENING PRAYER: Becky

APPROVAL OF THE MINUTES: Chris moved to accept April's minutes as written. Erin seconded the motion. All were in favor; motion carried.

TREASURER'S REPORT: The March month-end financial report was submitted by Chris in advance of the meeting. Income for the month exceeded Expenses by \$4,515, and results are strong year-to-date and compare favorably to 2021. Becky moved to accept the financial report. John seconded the motion. All were in favor; motion carried.

The 2021 annual audit will be conducted in May. The audit will also include the first three months of 2022. The audit committee is informed and prepared for the review.

CONSENT AGENDA: Bob

Prior to the meeting, committee reports were electronically submitted to all members for review.

- a. Safety Committee Report – Ken Pontious
  - i. The Safety Committee will have a meeting on June 5<sup>th</sup>, following worship. Council members are invited to attend.
- b. Property Committee Report – John Minster
  - i. Nothing to report.
- c. Worship and Music Committee Report – Bob Tardiff
  - i. Nothing to report.
- d. Congregational Care Committee – Becky Chambers
  - i. No meeting was held.
  - ii. Care meals were provided for Pastor Martin and Denise.
  - iii. The Franklins continue to provide rides continue for Theresa Ford.
  - iv. Two grief booklets were sent.
- e. Fellowship Committee – Kristin Blaise
  - i. The Easter freewill donations totaled \$250.
  - ii. The next 5<sup>th</sup> Sunday potluck will be on July 31<sup>st</sup>.
  - iii. Prime Timers held a pizza party in May and stuffed bags for the disaster warehouse. They will not meet during the summer months.
- f. Social Ministry Committee – Erin Henriksen
  - i. The Committee met on 5/19/2022.
  - ii. Hiway 80 Rescue, Pastor's Discretionary Fund, and Promise Academy all received donations this month.

- iii. There was discussion of having meetings every other month. This will be tried by skipping the July meeting.
- iv. Donations for the PATH fan drive will be received in June and July. Any checks for the fans need to be made out to PATH, with “Fan Drive” noted in the memo section. In August, school supplies will be collected
- v. The committee has begun the task of reviewing available financial data on each charity who receives donations in an attempt to ascertain whether they are good stewards of our donations. Erin shared results of Refuge of Light findings. Per Charitynavigator.org, they haven’t shared recent financial data and there’s no independent audit. Jan will look into Samaritan’s Counseling and Church under the Bridge. Glory will look into Azleway.
- vi. For June, \$400 will be given to East Texas Food Bank and \$400 to Meals on Wheels.
- vii. The next meeting is 6/16.
- g. Evangelism Committee – Helen Siebert and Sarah Cumming
  - i. Nothing to report.
- h. Communication and Information Committee – Chris Burris
  - i. The video portion of the Audio/Video project was completed during the first week of May. The overall cost of the project is approximately \$16,000, out of the \$20,000 budget.
  - ii. Live streaming was shut down and You Tube files cleaned up.
  - iii. Next meeting is May 17th.
- i. Christian and Youth Education Committee – Carmen Nazario
  - i. Registration for VBS will begin approximately June 1<sup>st</sup> and volunteer signups will begin June 5<sup>th</sup>
  - ii. **ACTION ITEM: Carmen will send Chris the information needed to open the registration form on the website. A link will be on the OSLC website. Chris will work with M7 on getting this done.**
  - iii. Pastor Martin and Bob Tardiff will work on decorating the prayer nook.
  - iv. Vacation Bible School will be July 3-8 at OSLC.
- j. Stewardship Committee – Cliff Dengerud
  - i. The Time and Talent information was distributed.
  - ii. **ACTION ITEM: All council members should contact their respective volunteers on the list. Since not everyone completed a form, last year’s volunteers should be contacted to see if they wish to continue to serve. Any updates to the list should be send to Amanda who will maintain the master copy.**
- k. Pastor will be in Cedar Hill for the North Texas Mission District Ministerium on Thursday May 26<sup>th</sup>
- l. Amanda is on vacation June 27-30th
- m. Church Lockup – June: Carmen; July: John.

Ken moved to accept all items on the Consent Agenda. Chris seconded the motion. All were in favor; motion carried.

#### DISCUSSION/ACTION ITEMS:

- a. Congregational Care: - **Becky**
  - i. Should minutes of the council meeting be electronically sent to all members?

After discussion it was decided the minutes will be posted on the website. A link to the website will be sent via Flock Notes. To get the information out sooner, reviewed but unapproved minutes will be posted and will indicate they haven't been officially approved. Minutes will be approved at the next council meeting.

**ACTION ITEM: Becky will send the minutes to Chris after council has had time to review time, approximately a week after the meeting.**

- ii. Should get well or sympathy cards be sent to the people when they are added to the prayer list?

Council agreed this was a good idea. **ACTION ITEM: Becky will get with prayer team volunteers who can get as many people to sign the cards as possible.**

- b. Time and Talent Sheet sign-up distributed. Committees should review and update as needed. - **Bob**
- c. Amanda and Chris met with RimRock Tech Solutions last week and they can save us \$100 a month on our Internet, ethernet, and office phones. Chris would like to get approval from the council to make the change. – **Chris**

After discussion, this request was withdrawn. However, he will continue to look for ways to reduce these costs.

- d. Christian Education – **Carmen**
  - iii. June 1 will start registration for Vacation Bible School. (July 4-8). Should Carmen send file to Chris with form for VBS registration. See Action Item above.
- e. Update on AV installation and planned changes. – **Chris, John, and Pastor**
  - iv. Installation completed and looks great.
  - v. Planned program changes? Chris and the team will be testing some changes during the summer months. This will include backgrounds, text size and font etc.
  - vi. With the new TV in the Nursery so parents to watch the service with their children, we don't need a Nursery Attendant any longer.
- f. Process for counting offering cash needs to be consistent. **Bob**
  - vii. Always keep the cash with the giving envelop. Cash is entered into the computer separately by member.
  - viii. Keep flower money (Lilies & Poinsettias) separate from offering (separate envelope).
  - ix. Keep any other cash collected separate from the offering. There are separate accounts that different funds go to and are not deposited into the regular operating bank account. (Building fund, Prime Timers, Camp donations, etc.).

- x. After discussion, it was decided no major changes are necessary. However, there needs to be greater consistency between counters. Having a separate, small team to do the counting instead of the council members will be considered in the future.

**ACTION ITEM: Bob will prepare a checklist to be kept with the signature sheets.**

- n. Quilts for the High School Graduates. **Helen**

- i. The ceremony will take place on May 29<sup>th</sup>. We have four graduates to honor.

#### Other Items for Discussion – Request from the NALC Disaster Team. **Ken and John**

The NALC Disaster Team would like to house a tool trailer on our property. It is a 16’x8’ trailer, plus a 3’ tongue. It is 9’ tall. The trailer is fully enclosed and houses tools needed by the team when deployed. It is locked. They need the trailer to be covered and behind a chain link fence, for security purposes.

Discussed were the proposed location and alternatives. It is unknown if a building permit would be needed. The backyard is not suitable due to how it drains. Council indicated Our Saviour’s continues to be supportive of the NALC Disaster Team but additional information regarding specifications for the structure, permitting requirements and possible alternative location.

**ACTION ITEM: Ken will discuss the questions with Cheryl Pontious, OSLC’s Disaster Representative. He will also work with the Property Committee as necessary. Request will be reconsidered, hopefully at the next meeting.**

#### Comment regarding medical equipment. **Kristen**

Kristen reminded the council that we have various pieces of durable medical equipment available for use by us or friends of OSLC. Also, we could use more items in good condition such as wheelchairs, crutches, walkers, etc. These items are especially useful when someone cannot afford the item or need it for only a short time.

#### **Comments from Pastor Martin**

Greeters are going a good job of making visitors welcome! Greeters shouldn’t hesitate to introduce Pastors to visitors.

DATE OF NEXT MEETING: June 12, 2022, 11:30 am.

REASON(S) TO CELEBRATE: Pastor Martin is back and doing well! We continue to have visitors. Before worship, people are coming early and visiting/getting acquainted.

CLOSING PRAYER: Pastor Martin

MEETING ADJOURNED: Approximately 1:35 pm.

Submitted by Becky Sykora Chambers, Council Secretary.

OSLC COUNCIL MAY 22, 2022 – REVIEWED, NOT APPROVED